



Scottish Borders Community Planning Partnership
Improvement Plan – March 2022

Improvement actions	Lead	Implications [Risk, Cost, Resource]	Target Date	Measure	Outcomes
1. Look to refresh the Local Outcome Improvement Plan (LOIP) to account for significant changes in the operating landscape as a result of the pandemic.					
1. Rapid review of existing Local Outcome Improvement Plan /Locality Plans and reduce to a few key priorities. Reflect on existing themes/outcomes and use as a basis for discussion with community. Refresh through lens of local area plans/Regional Economic Strategy (RES).	Programme Board to lead on this supported by development of sub-group/working group.	<p>Risks</p> <p>If community engagement is not done well, there is a risk of ‘community fatigue’.</p> <p>Costs</p> <p>To avoid duplication in community engagement, the process could be split by partner and/or locality to ensure targeting of resources. Can this be tagged onto existing</p>	June 2022	Review is completed and basis for discussion with community developed.	A LOIP that is relevant post-pandemic and reflects community priorities with a clear plan going forward to deliver change. The LOIP is owned by and adding value to communities, working with them across the Borders. The CPP is a recognisable entity.
2. Strong community engagement piece needed with the	All partners engaged in this process (thematically and/or		September 2022	Key priorities have been co-produced with the community with	

<p>Scottish Borders community to identify priorities that take account of the new environment and to co-produce these. Ensure language is clear (keep jargon free) and that hard to reach groups are included, with importance of rural areas recognised.</p> <p>Need a clear framework for discussion (of what direction could be) for community engagement.</p>	<p>locality based). Similar approach to RES where a cross-section sub-group set up to work with key officers on the detail to develop process of engagement/review content, etc. Overseen by Programme Board.</p>	<p>engagement processes?</p>		<p>LOIP refreshed/developed.</p> <p>Simplified output of what actions are being progressed are to be monitored in the performance framework (Improvement Action 1), where progress can be measured in the short and medium term.</p>	
<p>3. Gather insights from those in delivery roles in front-line positions about what their experience and working relationships developed during the pandemic have been and what should now be done differently.</p>	<p>Programme Board to lead on this supported by development of sub-group/working group</p>		<p>June 2022</p>		

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2. Review current CPP structures and processes in relation to effective decision making to ensure they are fit for purpose.					
1. Feedback from partners in relation to what is working and what's not working.	Shona Smith & Shona Mitchell	Risks <ul style="list-style-type: none"> • Change of roles – change management principles applied. • Good working relationships established during pandemic – need to hold onto them. • Don't want to lose the good learning during covid and doing things differently. • Not going back to previous ways of working. • Capacity will have to be considered in long term. 	End of February 2022	Output from survey	Decision making and effective structure (including membership) that is fit for purpose

		Costs <ul style="list-style-type: none"> • Opportunity costs in undertaking review. • Identify contributors and have mechanisms in place to ensure things work better. 			
2. Understanding what exists elsewhere – best practice & what’s working well in other areas.	Shona Smith, Shona Mitchell & Vinnie Fisher			Better understanding of best practice and CPP landscape.	
3. After priorities reviewed then structure development to follow via workshop.	All partners – workshop/IS		Post-election: May 2022	Output from workshop and draft	
4. Peer review – other CPP partners across national network.	Shona Smith – CPP National Network/ can IS facilitate?		First cycle of CPP meetings after May elections	Feedback and assurance	Evidence of more representation and baseline to compare
5. CPP Programme Board to receive outline findings and proposals before presenting to Strategic Board.	Outcome of workshop to Joint Programme Board – Strategic Board				

6. Other CPP partners & key stakeholders – right contributions and have opportunities to contribute. Requires clarification.				Align to priority timescales.	
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3. Ensure the CPP's long term outcomes are supported by a performance framework which progress can be measured in the short and medium term					
1. Clarify CPP priorities - Align outcomes to priorities of communities and then ensure we are measuring progress	Council oversee framework with partners feeding in ?	Risks If improvement action not implemented: <ul style="list-style-type: none"> • Negative publicity – loss of public confidence. • Partnership not being effective as it could be. • CPP continues as is – change isn't implemented. Costs <ul style="list-style-type: none"> • Evaluative work – Needs to be done properly. • Capacity for implementing action – Partners need to play their 	Progress on this improvement action will be dependent on timescales of above actions Overall improvement action should aim to be implemented by summer 2022.	Clear CPP priorities with clear understanding of how priorities will be measured.	Our communities and partners are clear on the progress and impact against the identified key priorities.
2. Clarify accountability of partners for achieving priorities.				Partner organisations clear on their responsibility for achieving outcomes.	
3. Establish top KPIs that will be reported on regularly to monitor progress through identified milestones.				KPI framework established.	
4. Agree parameters of measuring KPIs – ensure all partners are measuring the same way.				Clear parameters for measuring KPIs agreed by partners.	
5. Qualitative measures – evaluation				Evaluation framework established.	

<p>infrastructure needs to be put in place. Ensure lived experience is captured to use as evidence in addition to data.</p>		<p>part, need to commit resource.</p> <ul style="list-style-type: none"> • Invest in increasing profile of CPP. 		<p>Benefits realisation workshop undertaken to ensure members understand longer term outcomes to inform evaluation work.</p>	
<p>6. Ensure public performance report is clear and contains a concise narrative about what the CPP is trying to achieve.</p>				<p>Clear timescales in terms of reporting function – schedule of reporting and updates to Board. This should be built in across the partnership and to the public.</p>	